

Volunteer Role Description



Title	Barracks Ambassador
Main purpose	Provide a welcoming environment and rewarding learning experiences to visitors through Barracks tours and guest services.
Duties & tasks	<ul style="list-style-type: none"> • Greet and welcome guests, and engage them in tours and conversations • In addition to general operations, assist with opening and closing the facility • Strive to educate visitors about our organization, programs, and future goals • Be knowledgeable about the history of the Barracks as well as its current exhibits • Help provide guests with a broader understanding and context of the exhibitions
Location	Built in 1983, Canmore's North-West Mounted Police Barracks is the oldest in western Canada that is still standing in its original location. The Barracks is located on Main street and is a designated historic site.
Approx. time and duration	The Barracks is open Fri-Sun (noon to 4:30 p.m.). Ideally, we are looking to cover weekly afternoon shifts. Drop-ins are also welcome.
Training and introduction	All volunteers will be given specialized training and participate in "New Volunteer Orientation". Volunteers will also shadow experienced Docents for a shift or two. Our Education Coordinator will provide background information where necessary.
Useful skills and traits	<ul style="list-style-type: none"> - A genuine interest in local history, community, and people of all ages - Ability to learn quickly and a willingness to study necessary material - Open-minded, and tolerant and respectful of others' point of view - Strong attention to detail, good presentation skills, and a humble demeanour - Be responsible, reliable, and present a professional appearance - Ability to carry out unsupervised tasks
Benefits of volunteering	<ul style="list-style-type: none"> • Satisfaction of providing valuable community service • Recognition and gratitude, a free membership, and discounts at our gift shop • Gain new skills and experiences, and improve your resume • Make new friends and meet people from around the world • Achievement of personal and professional goals • Invitations to parties and members only events
Other information	<p style="text-align: center;">All equipment, training, and materials will be provided.</p> <p style="text-align: center;">A pre-screening interview is required.</p>
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